

March 5, 1999

TO: Members of the MAG Pedestrian Working Group

FROM: Mike Branham, City of Surprise, Chairman

SUBJECT: MEETING NOTIFICATION AND TRANSMITTAL OF TENTATIVE AGENDA

Friday, March 12, 1999  
MAG Office, Suite 200 - Ocotillo Room 10:30 a.m.  
302 North 1<sup>st</sup> Avenue, Phoenix

The MAG Pedestrian Working Group meeting will be held at the above time and place. **Please park in the a garage under the Norwest Bank Building. Bring your ticket, parking will be validated. For those using transit, the Regional Public Transportation Authority will provide transit tickets for your trip. Bicycles can be locked in the rack at the entrance to the parking garage.** Supporting information is enclosed for your review. If you have any questions, please call Dawn Coomer at the MAG office.

Committee members are reminded of the importance of attendance by yourself or a proxy. Anytime that a quorum is not present, we cannot conduct the meeting. Please set aside sufficient time for the meeting for all matters to be reviewed and acted upon by the Working Group. Your presence and vote counts.

TENTATIVE AGENDA

1. Call to Order
2. Call to the Audience

An opportunity will be provided to members of the public to address the Working Group. Citizens will be requested not to exceed a three minute time period for their comments.

WORKING GROUP ACTION REQUESTED

2. For information.

3. Approval of the January 25, 1999 and February 16, 1999 Meeting Minutes

4. Pedestrian Plan Update

The Planning Center has been selected to update the Pedestrian Area Plan. To maintain the project schedule, the work plan will be refined, pedestrian focus areas will be defined and recommendations for stakeholders will be given at the meeting. The following items will be discussed:

- ▶ Introductions
- ▶ Overview of the Project Objectives, Scope and Preliminary Schedule
- ▶ Discussion of Pedestrian Project Ranking Criteria and Evaluation Methods
- ▶ Introduction of Two Evaluation Methods: Roadside Pedestrian Conditions Model and Latent Demand Score Model
- ▶ Identify Preliminary Study Focus Areas on Regional Map
- ▶ Identify List of Stakeholders

To maintain the meeting schedule, please come prepared to offer your input on these items.

5. Update on the Pedestrian Design Assistance Program

MAG issued a request for consultant proposals for the Design Assistance Program on February 5, 1999. Proposals are due March 8, 1999. Specific information on consultant proposals will be provided at the meeting. The Working Group will review the proposals and recommend consultants for inclusion on the MAG on-call list at a future meeting. A schedule for the Design Assistance Program is provided as

3. Review and approve the meeting minutes from January 25, 1999 and February 16, 1999.

4. For information, discussion and possible action.

5. For information and discussion.

Attachment A. Attachment B provides a proposed ranking criteria to use in selecting proposals.

The Working Group announced the availability of funds and requested applications for Pedestrian Area Design Assistance on February 5, 1999. The announcement was mailed to members of the Street Committee, the Regional Bicycle Task Force, the Pedestrian Working Group and planning directors of member agencies. Responses were requested by March 8, 1999. The Working Group will review the project applications and recommend those for inclusion in the Design Assistance Program as outlined in Attachment A. Attachment C provides proposed evaluation criteria for submitted projects.

6. Update on Transportation Review Committee (TRC) Activities

Steve Hancock, Pedestrian Working Group representative to the TRC will provide an update on activities.

7. Future Agenda Items and Meeting Dates

8. Adjournment

6. For information, discussion and possible action.

7. For information and discussion.